



East Ayrshire Council

Comhairle Siorrachd Àir an Ear

The Opera House 8 John Finnie Street Kilmarnock KA1 1DD Tel: 01563 576790 Email: submittoPlanning@east-ayrshire.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100759194-001

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

☒ Applicant ☐ Agent

Applicant Details

Please enter Applicant details

Title:	Mrs	You must enter a Building Name or Number, or both: *	
Other Title:		Building Name:	St Margarets Hill
First Name: *	claire	Building Number:	116
Last Name: *	provan	Address 1 (Street): *	Loudoun Road
Company/Organisation		Address 2:	
Telephone Number: *	REDACTED	Town/City: *	Newmilns
Extension Number:		Country: *	Ayrshire
Mobile Number:		Postcode: *	KA16 9HH
Fax Number:			
Email Address: *	REDACTED		

Site Address Details

Planning Authority:

East Ayrshire Council

Full postal address of the site (including postcode where available):

Address 1:

116 LOUDOUN ROAD

Address 2:

Address 3:

Address 4:

Address 5:

Town/City/Settlement:

NEWMILNS

Post Code:

KA16 9HH

Please identify/describe the location of the site or sites

Northing

637221

Easting

252717

Ownership of Trees

Is the applicant the owner of the tree(s)? *

☒ Yes ☐ No

Details of Tree Protection

Under what procedures/designations are these tree(s) protected? *

☒ Tree Preservation Order

☐ Conservation Area

☐ Condition on Planning Permission

Please provide any relevant details about the Tree Preservation Order or other protection (e.g. Title and date of the Tree Preservation Order, if known). * (Max 500 characters)

TPO information unknown

Please provide the application reference no. given to you by your planning authority for your previous application: *

Identification of Tree(s) and Works Proposed

Please indicate the tree(s) and provide a full detailed specification of the works you want to carry out.

Give details of the species of the tree(s) and include an accurate plan showing positions(s) of the tree(s) in relation to buildings, named roads and boundaries. A group of trees can be treated as one. If the trees are protected by a TPO, please try to number them as shown in the First Schedule to the Tree Preservation Order (for example T3 Oak; two Beech and one Birch in G2; seven Ash in A1; sycamore in W1). You may submit a schedule of works.

Tree description: *	Tree 1 Lime
Works description: *	30% reduction and shape, crown raise.
Tree description: *	Tree 2 Copper beech
Works description: *	dead wood / thin out / bring in sides to shape.
Tree description: *	Tree 3 Beech
Works description: *	reduce by 30%, shape and crown lift.
Tree description: *	Tree 4 - Lime
Works description: *	reduce by 30%, shape and crown raise.
Tree description: *	Tree 5 - Maple
Works description: *	trim sides, deadwood, and thin out.
Tree description: *	Tree 6 - Sycamore
Works description: *	thin out, crown lift, bring in sides to shape.

Note: if you are submitting a schedule of works or a plan, please give the reference number in the description of the works.

Reason for Proposed Tree Works

Please state the reason why you wish to carry out the proposed works to tree(s). In particular, please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the documents specified. *

☒ Health or safety of the tree(s) – e.g. it is diseased, fears that it might break or fall.

☐ Alleged subsidence damage.

☐ Other (please specify).

If you have selected Health or safety of the tree(s), or Other you should provide a report by a tree professional (e.g. arboriculturist, horticultural adviser).

If you have selected Alleged subsidence damage please provide a report by an engineer or surveyor, together with one from a tree professional – to include date and description of property damage; sub-soil type and shrinkage potential; location of any roots found and their identification; history of ground and building movement through a distortion survey and/or level or crack monitoring over a period of at least 12 months; other vegetation in the vicinity and its management since discovery of the damage.

Tree Works – Additional Information

Are you proposing to plant replacement tree(s) in support of your application? *

☐ Yes ☒ No

If Yes, please explain your replanting proposals on plans or other supporting information.

Checklist – Application for tree works

Please complete the following checklist to make sure you have provided all the necessary information in support of your application. Failure to submit all this information may result in your application being deemed invalid. The planning authority cannot start processing your application until it is valid.

- | | |
|---|---|
| Plan showing accurately the location of all tree(s). * | ☒ Yes ☐ No |
| A full and clear specification of the works to be carried out. * | ☒ Yes ☐ No |
| A plan showing location of replacement trees. * | ☐ Yes ☒ No |
| The necessary reports as requested by your planning authority to support the reasons for the works you intend to carry out. * | ☐ Yes ☒ No |
| Photographs. * | ☒ Yes ☐ No |
| No fee is needed with an application for Tree Works. | |

Declare – Tree(s)

I/we apply for permission to carry out works to trees as described in this form and the accompanying plans/drawings and additional information.

Declaration Name: Mrs claire provan

Declaration Date: 23/06/2026